

# CHECKLIST: How To Prepare For A Pet Sitter Or Dog Walker

A PET PARENT'S GUIDE



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PET CARE 

# CHECKLIST: How To Prepare For Your Pet Sitter Or Dog Walker

## 5 Steps for Preparing for Your Pet Sitter or Dog Walker

We want to be prepared for our visit and provide the top level care your pet deserves. This means knowing as much as possible in advance of our visit or walk. Here, we provide you with five steps to complete prior to leaving for your trip or going to work and leaving your pet behind in our care.



## Step 1: Update Online Client Information

A client moves across the hall and forgets to update their their new apartment number (same routine, just different location). It happens more frequently than you would think. Updating the simplest of information in your online account is quite helpful to us:

- Primary & Secondary Phone Numbers & Emails
- Address Correct? Don't forget the Apartment Number
- Emergency Phone & Email If We Can't Get In Touch With You.
- Home Alarm System Info
- Updated Billing Information

## Step 2: Update Online Pet Profiles

A successful visit with your pet begins with proper instruction from the pet parents and makes it a ton more enjoyable for your pet. We'd rather spend time loving and caring for your pet than searching for supplies or food. In each of your pet profiles, please update:

- Clear Photo of Pet
- Pet's Daily Routine
- Pet Temperment, Quirks
- Feeding, Allergies & Medication Instructions
- Where are Toys/Treats Kept?
- Rooms/Areas Your Pet Is Not Allowed
- Favorite Spots to Hang Out or Hide?
- Veterinarian Information



## Step 3: Double Check The Calendar of Scheduled Pet Visits Or Dog Walks

We want to be there when we are supposed to be. Double check your pet's schedule to ensure we are.

- Review the List of Scheduled Visits for Your Pet in Your Online Account Calendar
- Is the Frequency of Visits
  - For Cat / Pet Visits and Overnight Care:
    - Are Visits Scheduled the Entirety of Your Trip?
    - Are We Visiting Your Cat At Least 1-2 Times Daily?
    - Are Sleepover or Boarding Nights Scheduled Each Night?
  - For Daily Dog Walks:
    - Is Your Recurring Schedule for Daily Dog Walks Correct?
    - Are there Enough Dog Walks for Exercise and Relief Walks? We Recommend At Least 3 Walks Per Day While You Are Away on Vacation.
- Are The Time Frames Set Correctly for When You Want Us to Arrive?

## Step 4: Food, Medications & Supplies

It's incredibly helpful to have all the supplies available to your pet sitter when they arrive. We don't want to have to look in places, but will most certainly will to find what we need to do the best job possible. Make easily visible or update location in your online account:

- Food & Treat Inventory Adequate and Bowls Out; You May Want to Prepare Your Pet's Food Portions to Prevent Overeating
- Medications & Instructions Up-To-Date
- Display Supplies: You May Want to Arrange Toys, Balls, Harness/Collar, Leash, Jacket, Shampoos, Brushes, Towels within Easy Reach For Your Sitter
- Pet Carrier
- Blankets & Pet Bed Areas Are Clean
- Toilet Needs: Litter, Bags, Scoop
- Cleaning Supplies: Products, Paper Towels, Mop, Broom in Case of Accidents
- Pet ID Tags On Collar & Info Is Correct & Up-To-Date

## Step 5: Home Security, Safety & Keys

The safety of your home and your pets are of the utmost importance to us. Please:

- Close / Lock Doors to Rooms Your Pet or Sitter Will Not Need Access To
- Put Away All Cleaning Products, Medicines, Plastic Bags, Yarn, etc or Anything Else That Could be Harmful to Your Pet if Gotten Into
- Ensure The Office Has Access To Two Complete Sets of Working Keys--One For Your Pet Sitter And One For Emergency Backup

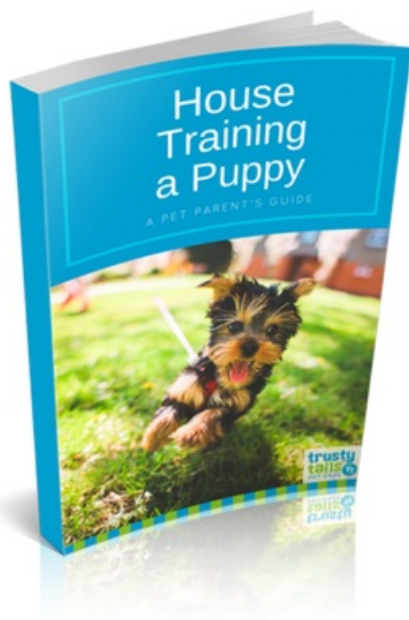
# Additional Reading



## Download Our Free eBook

And Learn How To Hire A Professional Dog Walking & Pet Sitting Company

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And Learn How to House Train a Puppy

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# Have Questions On How To Prepare for Your Pet Sitter Or Dog Walker?

We want to hear from you! Reach out today and find out  
how Trusty Tails can help!

201.446.1559

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